

## [The University of Edinburgh Staff Benefits Scheme \(SBS\)](#)

**Registration of a Potential Dependant** – please read the below definition before completing this form. Once completed the form should be returned to the Pensions Office, Charles Stewart House, 9-16 Chambers Street, Edinburgh, EH1 1HT or email it to [pensionsmanager@ed.ac.uk](mailto:pensionsmanager@ed.ac.uk)

Please complete this form using **BLOCK CAPITALS**

<b>Full Name of Member:</b>	<b>National Insurance Number:</b>

On the death of a member, pensioner member or deferred pensioner, the Trustees of SBS will ascertain whether there is a spouse, civil partner or dependant. If you are not married or do not have a formal civil partnership agreement and would like to register the identity of your partner, or someone else whom you believe to be dependent on you, you may complete this form.

<b>Dependants Full Name</b>	<b>Relationship to member (e.g. partner or relative)</b>	<b>Nature of dependency (e.g. financial or due to incapacity)</b>
<b>Address of Dependent</b>		

<b>Signature of Member:</b>	<b>Date:</b>

Completion of this form does not commit the trustees of SBS to pay a pension, as that decision can only be made based on the circumstances at the time of death.

### **Definition**

Dependent means in relation to any member:

1. the wife, husband, civil partner, widow or widower of the relevant member;
2. any child of the relevant member who at the date of the member's death or retirement (as the case may be) had not reached the age of 18 or who at that date was still in full-time education or vocational training, but only until such child reaches 18 or ceases to be in full-time education or vocational training, whichever is the later, unless the child would, by reason of Incapacity, have continued to be dependent on the member after reaching 18;
3. any child of the relevant member who at the date of the member's death or retirement (as the case may be) had reached 18 but, by reason of Incapacity, continued to be dependent on the member;
4. any individual not falling within 1-3 above who, in the opinion of the Trustees, is at the date of the member's death or retirement (as the case may be) wholly or substantially dependent on the member for support or maintenance (whether by reason of Incapacity or otherwise); and
5. any individual not falling within 1-3 above who, in the opinion of the Trustees, at the date of the member's death or retirement (as the case may be) was in a relationship with the member such that they were financially interdependent and the individual's standard of living depended on the combined income of the member and such individual. In this definition, 'child' means a legally adopted child as well as a natural child.

The Scheme takes its obligations under the General Data Protection Regulation (GDPR) seriously and has appropriate procedures in place to ensure your personal data and rights are protected. The information provided on this form will be used for the purpose of administering your pension. Where necessary, we may disclose this information to third parties, for example, legal advisers. Please ensure any other persons named on this form are made aware that their information will be submitted to us for these purposes. To find out more about how we collect and process your personal data and protect your privacy please visit our webpages at <https://www.ed.ac.uk/finance/pensions/scheme-details/sbs/privacy-notice-for-sbs-members>