

## **PRIVACY STATEMENT**

### **Information about you: how we use it and with whom we share it**

The Social Justice and Inclusion Thematic Hub only uses the personal data you have provided in order to keep you updated on our news, research activities and events for promoting knowledge exchange and creating future collaboration opportunities. To do so, we are using Microsoft Outlook, Sympa and Dotmailer as our mailing system. The information you provide will be used by the University to:

- Keep you up to date with the Hub's news and research activities
- Provide you with information on any knowledge exchange events and workshops you and your colleagues can join
- Ensure we only communicate with you about events, opportunities, or services of interest to you

We are using your information because you have previously indicated that you would like to subscribe to the Hub's newsletter mailing list.

We will hold the personal data you provided us for 1 year. After this period, we will send communication to you asking whether you wish to remain on our mailing list. Alternatively, you can opt out of the mailing list at any time by emailing the hub at [sji-hub@ed.ac.uk](mailto:sji-hub@ed.ac.uk)

We do not use profiling or automated decision-making processes. A human decision maker will always be involved before any decision is reached in relation to you.

This Privacy Statement is continued at:

[www.edin.ac/privacy](http://www.edin.ac/privacy)