

# Checklist

## Documents for your Tier 4 visa application

When you apply for your Tier 4 visa you'll need these documents ready. You need the original documents, not copies.

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### Confirmation of Acceptance of Studies (CAS)

The CAS is a 14 digit reference number which is issued to you by the University once you have accepted your unconditional offer.

The University provides your details to UK Visas and Immigration through an online database. They then provide the CAS to identify this information.

Find more information on how to get your CAS here: [www.ed.ac.uk/student-administration/immigration-compliance/cas-issuance](http://www.ed.ac.uk/student-administration/immigration-compliance/cas-issuance)

### Qualifications

You will need to present evidence of the qualifications that the University used to assess your suitability for the course. Your CAS will tell you what the qualifications are. You must present original certificates or official transcripts of the qualifications.

If you are applying in the UK, you must be able to prove that you have successfully completed your most recent course of study through official transcripts or a certificate showing that you have been awarded the qualification, or a letter from your institution stating that you have successfully completed your course of study.

### Your passport

You must send your original, valid passport with your application. You cannot send a copy.

### A photograph

You must send a UK passport-sized photo with your application. Find the full specifications here: [www.gov.uk/photos-for-passports/photo-requirements](http://www.gov.uk/photos-for-passports/photo-requirements)

### Academic Technology Approval Scheme (ATAS) certificate

Certain science and technology courses will require ATAS clearance from the UK Foreign and Commonwealth Office to study the course. Your offer letter and your CAS will tell you if you need an ATAS certificate.

The ATAS application takes around four weeks. Make your application around one month before you intend to apply for your visa.

Find out more information about the ATAS certificate here: [www.ed.ac.uk/global/immigration/applying-for-visa/atas](http://www.ed.ac.uk/global/immigration/applying-for-visa/atas)

### Evidence of English language proficiency

If you are coming to study a degree level programme at the University of Edinburgh, the University will assess

your English language ability and you will not need to send any evidence of your qualifications with your visa application.

If your programme is below degree level, you will need to obtain an IELTS for UKVI test certificate.

Find full information about English language requirements here: [www.ed.ac.uk/international-office/immigration/applying-for-visa/english-requirements](http://www.ed.ac.uk/international-office/immigration/applying-for-visa/english-requirements)

### Tuberculosis (TB) testing

If you have lived in certain countries for more than six months you may require a medical examination to prove that you do not have tuberculosis.

Find out more about the TB test here: [www.ed.ac.uk/international-office/immigration/applying-for-visa/tuberculosis-screening](http://www.ed.ac.uk/international-office/immigration/applying-for-visa/tuberculosis-screening)

### Financial evidence

There are strict financial requirements for the Tier 4 visa. You must be able to present evidence that you meet these requirements.

Submitting incorrect financial documents is the main reason why students' Tier 4 visa applications are refused. See our full guidance about financial evidence to ensure you meet the requirements.

Find more about this in our financial evidence factsheets: [www.ed.ac.uk/global/immigration/applying-for-visa/tier-4-visa-requirements](http://www.ed.ac.uk/global/immigration/applying-for-visa/tier-4-visa-requirements)

### Translations

All documents that are not in English should be officially translated and contain the following:

- Details of the translator/translation company's credentials
- Confirmation that it is an accurate translation of the original document; and
- The translator/translation company's contact details.
- The date of translation
- The original signature of the translator or an authorised official of the translation company

### Police registration certificate

If you were required to register with the police when you arrived to the UK, you must submit your police registration certificate with your application. After registration, it is important that you inform the police if you change your address, obtain a new visa or are issued with a new passport. You should make sure your certificate is up to date when you make your visa application.